



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Agenda Finance & Administration Council Committee

Tuesday, May 16, 2017

5:15 PM

Municipal Center

Special Called Meeting

1. Call To Order

2. Roll Call by City Clerk Donna Jackson

3. New Business

Resolutions To Be Introduced

RES-17:061

A RESOLUTION AUTHORIZING THE SUBMISSION OF THE 2017 - 2018 EMERGENCY SOLUTIONS GRANT TO THE ARKANSAS DEPARTMENT OF HUMAN SERVICES FOR THE JONESBORO HOMELESS PREVENTION PROJECT

Sponsors: Grants

Attachments: [2017-2018 Emergency Solutions Grant Application - Submission](#)
[Jonesboro Homeless Prevention Project Narrative](#)
[City of Jonesboro 2017](#)
[ESG_CertificationOfLocalGovtApproval](#)
[City of Jonesboro Federal Grant Funds 2015](#)

4. Adjournment



Legislation Details (With Text)

File #:	RES-17:061	Version:	1	Name:	Submission of the 2017/2018 Emergency Solutions Grant to DHS
Type:	Resolution	Status:			To Be Introduced
File created:	5/15/2017	In control:			Finance & Administration Council Committee
On agenda:		Final action:			
Title:	A RESOLUTION AUTHORIZING THE SUBMISSION OF THE 2017 - 2018 EMERGENCY SOLUTIONS GRANT TO THE ARKANSAS DEPARTMENT OF HUMAN SERVICES FOR THE JONESBORO HOMELESS PREVENTION PROJECT				
Sponsors:	Grants				
Indexes:	Grant				
Code sections:					
Attachments:	2017-2018 Emergency Solutions Grant Application - Submission Jonesboro Homeless Prevention Project Narrative City of Jonesboro 2017 ESG_CertificationOfLocalGovtApproval City of Jonesboro Federal Grant Funds 2015				

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

A RESOLUTION AUTHORIZING THE SUBMISSION OF THE 2017 - 2018 EMERGENCY SOLUTIONS GRANT TO THE ARKANSAS DEPARTMENT OF HUMAN SERVICES FOR THE JONESBORO HOMELESS PREVENTION PROJECT

WHEREAS, the application process is now open and is accepting proposals for the Arkansas Department of Human Services Emergency Solutions Grant for 2017-2018 year; and

WHEREAS, the City of Jonesboro has proposed to submit for the homeless prevention funds available for those endanger of losing their current housing and becoming homeless; and

WHEREAS, the Emergency Solutions Grant will provide up to 50% of Federal-aid through the U.S. Department of Housing and Urban Development and Arkansas Department of Human Services and requires a 50% local match (CDBG Funds and in-kind volunteers services) running through the HUB; and

WHEREAS, the City of Jonesboro is requesting a total of \$87,000 in our application to the Arkansas Department of Human Services for short-term rental assistance, utility assistance, housing start-up cost, credit repair and case management services.

NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS THAT:

Section 1: The Jonesboro City Council supports the submission of the application for the 2017-2018 Emergency Solutions Grant for the aforementioned items listed above.

Section 2: The Mayor, Harold Perrin, and City Clerk, Donna Jackson, are hereby authorized to sign all

necessary documents for submission of this said grant application.

INSTRUCTIONS

The Emergency Solutions Grant (ESG) Program is designed to end homelessness and has six possible funding **components**:

- **Street Outreach**, which funds engagement with unsheltered homeless individuals and families,
- **Emergency Shelter**, which funds shelter operations, shelter renovation and shelter access,
- **Rapid Re-Housing**, which funds the rapid rehousing of homeless individuals and families,
- **Homelessness Prevention**, which helps prevent at-risk households from becoming homeless,
- **HMIS**, which pays the annual licensing fee for data collection and reporting software, and
- **Administration**, which pays for expenses associated with mandatory ESG training workshops.

Each component of ESG contains specific activities that **may** be eligible for reimbursement.

Applicants are strongly encouraged to review the Arkansas ESG Policy and Procedures Manual prior to applying for an ESG sub-grant to ensure that all proposed activities are ESG-eligible.

Please look at the sheet tabs along the bottom of the screen before proceeding.

Red	sheet (1) auto-completes and should NOT be completed manually.
Green	sheets (2-7) and (17-18) should be completed by ALL APPLICANTS .
Blue	sheets (8-9) should be completed by NONPROFIT APPLICANTS ONLY .
Orange	sheet (10) should be completed by LOCAL GOVERNMENT APPLICANTS ONLY .
Purple	sheets (11-16) should be completed as applicable.

After completing all green sheets, Non-Profit Organization applicants should complete the two blue sheets and unit of local government applicants should complete the single orange sheet.

The purple sheet(s) should then be completed for any component for which the applicant desires funding.

Upon completion, print all sheets **EXCEPT THIS ONE** and assemble them in a three-ring binder with labeled dividers corresponding to each sheet.

Mail the original, signed in blue ink, to:

The Arkansas Department of Human Services
Division of County Operations / Office of Community Services
PO Box 1437, Slot S330
Little Rock, AR 72203-1437

E-mail this Excel file and a separate .pdf or .xps file of each attachment to

lorie.williams@dhs.arkansas.gov

Please request a read receipt as verification of e-mail delivery. If files are submitted in multiple emails, state the total number of emails being sent in each email.

The printed original must be **received** by the Office of Community Services no later than 4:30 PM May 30, 2017. This is NOT a "postmarked by" date! The Excel file and PDFs, which are being required in lieu of multiple paper copies, should also be received no later than this date.

Application will be screened for completeness and applicant eligibility prior to review.

Applications failing to meet minimum completion thresholds, or arriving after the published deadline, will be screened out and will not be reviewed.

Early submission is strongly recommended!

Timely, correctly completed applications from eligible applicants will be passed through for review, scoring and consideration for full or partial funding.

Applications meeting the minimum thresholds for completeness and eligibility will be scored according to the following criteria:

<u>Criterion</u>	<u>Maximum Score</u>
Geographic Need for the Project	15
Financial Controls [<i>Applicant's Financial Policies & Procedures</i>]	5
Project Viability [<i>Project Budget, Proposed Match, Cash Flow OR independent Audit</i>]	15
Project Delivery Capacity	10
Administrative Capacity	5
Project Narrative	30
Community Support	10
Monitoring and Performance History [<i>previous recipients only</i>]	10
Preparation for Program [<i>new applicants only</i>]	10

Please note that the US Department of Housing and Urban Development and the Arkansas Department of Human Services are transitioning to a "Housing First" approach to dealing with homelessness. Responses highlighting an applicant's Housing First or Low Barriers policy with regard to a specific question will be viewed favorably.

Arkansas Department of Human Services

Division of County Operations

Office of Community Services



Applicant Name: **City of Jonesboro**

Continuum of Care: **AR Balance of State**

City: **Jonesboro**

County: **Craighead**

ESG Grant Component	Funding Requested
Street Outreach (SO)	\$ -
Emergency Shelter (ES)	\$ -
Rapid Re-Housing (RRH)	\$ -
Homelessness Prevention (HP)	\$ 42,000.00
HMIS	\$ 1,000.00
Administration	\$ 500.00
TOTAL REQUESTED	\$ 43,500.00

2017 - 2018

Emergency Solutions Grant Application Packet

For assistance, contact : **Lorie Williams**
Assistant Director, OCS

(501) 682-8714
lorie.williams@dhs.arkansas.gov

Application Checklist (Three Pages)

Each item listed below (unless not applicable) must be included for the application to be considered complete.

**** INCOMPLETE APPLICATIONS MAY BE REJECTED !**

Applications must be received by the Office of Community Services no later than 4:30 PM, May 30, 2017.

**** APPLICATIONS ARRIVING AFTER THE DEADLINE WILL BE REJECTED !**

Submission Requirements:

- 1 *Applicant must submit one original hard copy and an electronic copy of the application.*
 - 2 The original must be submitted in a three-ring binder with labeled dividers corresponding to included worksheets to:

**The Arkansas Department of Human Services
Division of County Operations / Office of Community Services
PO Box 1437, Slot S330
Little Rock, AR 72203-1437**
 - 3 The electronic Excel version (.xlsx) of the application must be submitted as an email attachment to: lorie.williams@dhs.arkansas.gov
 - 4 External attachments must also be submitted electronically by submission of PDF attachments.
-

APPLICATION CHECKLIST

- | | |
|---|--|
| 5 | <div style="background-color: #90EE90; width: 80px; height: 70px; border: 1px solid black; margin-bottom: 10px;"></div> <p>Do you acknowledge that the application must be provided in a three-ring binder, with labeled dividers corresponding to submitted worksheets and with original signatures in blue ink?</p> |
| 6 | <div style="background-color: #90EE90; width: 80px; height: 45px; border: 1px solid black; margin-bottom: 10px;"></div> <p>Did you ensure that EVERY DOCUMENT REQUIRED FOR YOUR ORGANIZATION TYPE is included in the application?</p> |
| 7 | <div style="background-color: #90EE90; width: 80px; height: 70px; border: 1px solid black; margin-bottom: 10px;"></div> <p>Do you understand that you must email the Excel file to lorie.williams@dhs.arkansas.gov with a PDF attachment of all external documents required for your organization type, and that you must get an email acknowledging receipt of the email?</p> |
| 8 | <div style="background-color: #90EE90; width: 80px; height: 95px; border: 1px solid black; margin-bottom: 10px;"></div> <p>Do you acknowledge that the application must be received by DHS/DCO/OCS no later than 4:30 PM, May 30, 2017, that this is a "received by" date and not a "postmarked by" date, and that any application received after that date and time will not be considered for funding?</p> |

ALL APPLICANTS MUST SUBMIT:

- | | | |
|----|-------------------------------------|-----------------------------------|
| 9 | <input checked="" type="checkbox"/> | 1. Cover Sheet |
| 10 | <input checked="" type="checkbox"/> | 2. Checklist |
| 11 | <input checked="" type="checkbox"/> | 3. Applicant Information |
| 12 | <input checked="" type="checkbox"/> | 4. Project Information |
| 13 | <input checked="" type="checkbox"/> | 5. Cash Flow OR Independent Audit |
| 14 | <input checked="" type="checkbox"/> | 6. Project Budget |
| 15 | <input checked="" type="checkbox"/> | 7. Proposed Match |
| 16 | <input checked="" type="checkbox"/> | 17. Narrative |

NON-PROFIT ORGANIZATION (NPO) APPLICANTS ONLY

- | | | |
|----|--------------------------|-----------------------|
| 18 | <input type="checkbox"/> | 8. NPO Information |
| 19 | <input type="checkbox"/> | 9. Board of Directors |

CITY OR COUNTY APPLICANTS ONLY

- | | | |
|----|-------------------------------------|--|
| 20 | <input checked="" type="checkbox"/> | 10. Unit of Local Government Information |
|----|-------------------------------------|--|

SUBMIT AS NECESSARY

- | | | |
|----|-------------------------------------|---|
| 21 | <input type="checkbox"/> | 11. We are requesting Street Outreach (SO) funding |
| 22 | <input type="checkbox"/> | 12. We are requesting Emergency Shelter (ES) funding |
| 23 | <input type="checkbox"/> | 13. We are requesting Rapid Re-Housing (RRH) funding |
| 24 | <input checked="" type="checkbox"/> | 14. We are requesting Homelessness Prevention (HP) funding |
| 25 | <input checked="" type="checkbox"/> | 15. \$1,000 for HMIS (or comparable database) is now automatically included in funding |
| 26 | <input checked="" type="checkbox"/> | 16. \$500 for Administration Costs is now automatically included in funding |

EXTERNAL ATTACHMENTS

Please note that ALL documents must be included to be considered for funding.

- | | | |
|----|-------------------------------------|--|
| 27 | <input checked="" type="checkbox"/> | SF-424 [https://apply07.grants.gov/apply/forms/sample/SF424_2_1-V2.1.pdf] |
| 28 | <input checked="" type="checkbox"/> | State and Regional Development District Clearinghouse Letters |
| 29 | <input checked="" type="checkbox"/> | Verification of active/updated SAM registration [https://sam.gov] |
| 30 | <input checked="" type="checkbox"/> | Continuum of Care affiliation |
| 31 | <input checked="" type="checkbox"/> | Continuum of Care "Certificate of Good Standing" |
| 32 | <input checked="" type="checkbox"/> | Continuum of Care Coordinated Entry Form |
| 33 | <input checked="" type="checkbox"/> | Certification of Local Government Approval |

EXTERNAL ATTACHMENTS

(Continued)

- | | | |
|----|-------------------------------------|--|
| 34 | <input checked="" type="checkbox"/> | Letters of Community Support |
| 35 | <input checked="" type="checkbox"/> | Homeless Participation Certification Form |
| 36 | <input checked="" type="checkbox"/> | Independent Audit [if submitting in lieu of Cash Flow spreadsheet (Tab 5)] |
| 37 | <input checked="" type="checkbox"/> | Financial Policies and Procedures relating to grants |
| 38 | <input type="checkbox"/> | Narrative of up to three pages (see Tab 17 for instructions) |

Please note that Non Profit Organization applicants MUST include these documents in the application to be considered for funding.

- | | | |
|----|--------------------------|--|
| 39 | <input type="checkbox"/> | IRS 501(c)(3) Determination Letter [NPOs only] |
| 40 | <input type="checkbox"/> | Organizational Chart [showing Staff involved with operation of the ESG program.] |

Please note that units of local government applicants MUST include this document as an attachment to be considered for funding.

- | | | |
|----|-------------------------------------|---|
| 41 | <input checked="" type="checkbox"/> | Organizational Chart [showing all Governmental Departments involved with operation of the ESG program.] |
|----|-------------------------------------|---|

Applicant Information

1 Legal Name of Applicant:	<u>City of Jonesboro</u>
2 Applicant's Physical Address:	<u>300 South Church Street</u>
3 City, State ZIP Code	<u>Jonesboro</u> , <u>AR</u> <u>72401</u>
4 Primary County	<u>Craighead</u>
5 Mailing Address (if different)	<u>P.O. Box 1845</u>
6 Mailing City, State ZIP	<u>Jonesboro</u> , <u>AR</u> <u>72403-1845</u>
7 Executive Director / CEO:	<u>Mayor Harold Perrin</u>
8 ED / CEO Phone Number:	<u>870-932-1052</u>
9 ED / CEO E-Mail Address:	<u>hperrin@jonesboro.org</u>
10 ESG Contact:	<u>Kimberly Marshall</u>
11 ESG Contact Title:	<u>Grants Administrator</u>
12 ESG Contact Phone Number:	<u>870-336-7229</u>
13 ESG Contact E-Mail Address:	<u>kmarshall@jonesboro.org</u>

Authorizing Official

Printed Name: Harold Perrin

Title: Mayor

"I hereby acknowledge that the submission of this ESG request has been approved by me and, if necessary, the Board of Directors."

Signature: _____

[must be an original signature in **blue** ink]

14 Agency Fiscal Year (Month/Day):	<u>January 01</u>	to	<u>December 31</u>
15 Federal Tax Employer Identification Number:	<u>71-6013749</u>		
16 DUNS Number [http://fedgov.dnb.com/webform]:	<u>73540288</u>		

Project Information

1 Project Name: **Jonesboro Homelessness Prevention**

2 Continuum of Care: **AR Balance of State**

3 County/Countries to be

Craighead

Poinsett

Served by ESG Project:

Greene

4 Funding Request

Please list the amount of funding your agency is requesting:

Street Outreach (SO)		
Emergency Shelter (ES)		
Rapid Re-Housing (RRH)		
Homelessness Prevention (HP)	\$ 42,000.00	
HMIS	\$ 1,000.00	(\$1,000 maximum)
Administration	\$ 500.00	(\$500 maximum)
TOTAL ESG REQUEST	\$ 43,500.00	

5 Match Waiver Request

The Office of Community Services may be able to waive a portion or all of the 100 percent match requirement for applicants who are least capable of providing matching contributions. If you are requesting such a waiver, please indicate the amount below.

Match Waiver Request:

Please note that match exemption requests are not guaranteed, and projects requesting a match exemption that cannot be granted will be deemed fiscally non-viable and will not be funded.

In the space provided below, concisely justify any requested match waiver:

Project Budget

Please complete the projected program Sources and Uses for the period of October 01, 2017 - September 30, 2018.

All ESG funds requested in this application should be included in ESG column.

[illegible]

[illegible][illegible]

[illegible]

Homelessness Prevention	ESG	Non-ESG HUD Funds	Non-HUD Federal Funds	State Gov't Funds	Local Gov't Funds	Private Donations	Other	Client Fees	Program Income	TOTALS
-------------------------	-----	-------------------	-----------------------	-------------------	-------------------	-------------------	-------	-------------	----------------	--------

RENTAL ASSISTANCE

[illegible]

FINANCIAL ASST

[illegible]

SERVICES

[illegible]

[illegible]

Street Outreach	ESG	Non-ESG HUD Funds	Non-HUD Federal Funds	State Gov't Funds	Local Gov't Funds	Private Donations	Other	Client Fees	Program Income	TOTALS
-----------------	-----	----------------------	--------------------------	----------------------	----------------------	----------------------	-------	----------------	-------------------	--------

[illegible][illegible][illegible][illegible]

ESG PROJECT TOTALS	ESG	Non-ESG HUD Funds	Non-HUD Federal Funds	State Gov't Funds	Local Gov't Funds	Private Donations	Other	Client Fees	Program Income	PROJECT TOTAL
	\$ 43,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,500.00

*HMIS and ADMIN funding is now automatically awarded with ESG sub-grants

Proposed Match

The Emergency Solutions Grant Program requires a 100% match for each grant dollar awarded. The match may be other Federal monies, State funds, local government funds, corporate gifts, proceeds from fund-raising events, private cash donations or in-kind contributions.

In-kind donated services are valued at the prevailing minimum wage for unskilled labor and \$10.00 per hour for skilled labor, except where the services are professional in nature.

In-kind professional services, such as waived attorney fees or medical/dental services, are valued at \$150.00 per hour.

Noncash contributions may also include the fair market value of any real property donated to the sub-grant recipient **after the date that HUD signs the grant agreement with the State.**

Funds pledged as match for ESG may not be pledged as match for any other grant, and they must not have been obtained by citing the ESG grant as a match.

Indicate the funding source(s) that you propose to use as a match below.

Source	Program Name	Cash Value
Other HUD Funds	CDBG	\$ 21,500.00
Non-HUD Federal Funds		
State Gov't Funds		
Local Gov't Funds		
Corporate Gifts		
United Way		
Private Contributions		
Fundraising Events		
Client Fees		
Earned Income		
In-Kind Donated Services	Volunteers	\$ 22,000.00
In-Kind Professional Services		
Total Pledged Match		\$ 43,500.00

City/County Applicant Information

Please limit the length of your responses to the areas provided to enable DHS to view and score the response.

- 1 Please describe the homeless assistance needs within your Jurisdiction, including the needs of sub-populations. Explain the methods you used to determined how to best address these needs with ESG Program funding. Please use only quantifiable data specific to your anticipated service area.

After performing the 2017 PIT Count in the tri-county area, we identified the following needs of our homeless population, 1) food, 2) medical assistance, 3) SSI and SSDI, 4) employment, 5) mental health and substance abuse counseling, 6) education, 7) transportation, and 8) shelter. In addition, the City has opened the HUB, a resource center for homeless and potential homeless in need of those services provided from the participating service partners. This HUB works as a "point of entry" through assessing the needs of the individuals and introducing them into the larger network of services offered throughout the City.

- 2 Please describe your jurisdiction's existing relationships with other homelessness prevention agencies.
How do you plan to network services with other agencies to meet the needs of homeless and at-risk individuals and families.
[See 24 CFR 576.400 (b) and (c) for a list of programs with which ESG-funded activities must be coordinated and integrated to maximum extent practicable.]

The City has developed a network of agencies and churches that work in unison to combat homelessness through the creation of the continuum of care system. These organizations have coordinated with the City are as follows: local shelters, transitional housing, local housing authority, local veterans affairs, local mental health institutions and workforce readiness agencies. These agencies provide their services through our one stop arena, called Helping Underserved Belong (HUB) to assist those individuals on the brink losing their housing.

- 3 Please explain your involvement with your local Continuum of Care.
Are you a member in good standing? How many CoC meetings have you attended in the previous 12 months?

The City has received Continuum of Care funding for the 2017 fiscal year. The City has been involved with the AR Balance of State and the Homeless Coalition for the last two years. The City has been in attendance of the monthly continuum of care meetings for the AR Balance of State.

CITY/COUNTY INFORMATION

- 4 Describe your agency's involvement with implementation of your Continuum of Care's Coordinated Entry (CE) process. Please detail which staff are involved and their role in the CE.

The staff has recently established the Coordinated Entry process through the HUB. The HUB functions as a referral service utilized by the Mayor's Taskforce consisting of service providers, who volunteer on a weekly basis at the center. The Community Service Manager ensures the Taskforce have everything from communication access to bus passes that will assist those individuals that are in need. The manager coordinates the fundraising events that are required for payment of birth certificates and IDs for those that are homeless and near homeless. In addition to the manager's duties, the person recruits VISTAs to assist with the operations of the HUB and the Taskforce.

- 5 Please list the agencies or departments within your jurisdiction that will perform the work associated with this project. HUD requires jurisdictions funded with ESG to have at least one homeless or formerly homeless individual in a decision-making position within agencies or departments responsible for performing the work associated with the ESG project, or for those agencies or departments to actively solicit input from such persons prior to taking any action. Please describe how you meet this requirement, or how you WILL meet the requirement if funded.

The Mayor's Taskforce has been a driving force in the creation of the HUB, not only are they service providers but some of them have been homeless in the last ten years. In addition, the members work daily with the homeless and near homeless populations as part of their organization's mission or goal.

- 6 Please describe how your jurisdiction tracks data and how the data is used to set goals, monitor progress and measure outcomes. At a minimum, these goals and measured outcomes should include:

- Reducing the number of individuals and families who become homeless
- Overall reduction in the number of homeless individuals and families
- Shortening the length of time homeless individuals and families remain homeless
- The extent to which individuals and families who leave homelessness remain housed.

The jurisdiction recently received a CoC grant to provide rapid rehousing for our homeless population. However, those funds have not been received, so the jurisdiction does not have a formal policy for tracking data. Goals for our homeless initiative are currently established based on our PIT Count data and information collected from HUB clients. The jurisdiction will implement the HMIS program to manage all homeless data. The data will be used to set our primary goals that would ultimately reduce the number of individuals and/or families becoming homeless by 20 households per year. This goal should cause an overall decline to our tri-county homeless population by 10% per year. If these funds were made available, we believe the number of households would not experience one day of homelessness, which would be significant reduction. Furthermore, when local governments have funding available to specifically deter homelessness from undue housing and utility burdens then those individuals will most likely remain in housing for at least a year or longer.

- 7 List any office productivity software, especially Microsoft Excel, that your agency uses. Give details on the proficiency of any staff member who will be preparing ESG invoices or reports using the software.

Street Outreach (SO) Information (Three Pages)

This sheet should ONLY be completed if you are requesting SO funding!

1 Name of Project: **Jonesboro Homelessness Prevention**

2 Proposed ESG Street Outreach Program Budget:

Total Proposed Budget:* \$ _____ - **Total will auto populate from amounts below*

	<u>Outreach Funds Requested</u>	<u>Eligible Activities you propose to provide</u>
<i>Engagement</i>		
<i>Case Management</i>		
<i>Emergency Health / Mental Health Services</i>		
<i>Transportation</i>		
<i>Services for Special Populations</i>		

3 Numbers and Demographics to be served:

Please indicate the estimated unduplicated number anticipated to be served:

Number of unsheltered adults:

Number of unsheltered children:

Total number of unsheltered individuals: 0

Total number of unsheltered families:

Please indicate whether this program will specifically target any of the following populations:

- | | |
|--|-----------------------------------|
| | Chronically homeless |
| | Domestic Violence/Sexual Violence |
| | Unaccompanied youth |
| | Veterans |
| | None of the above |

Please limit the length of your responses to the areas provided to enable DHS to view and score the response.

- 4 Please describe the specific needs that your Street Outreach project will address, including the goals of the project.

- 5 Cite specific, local evidence of the needs for the services proposed.

- 6 Describe how your agency will locate, identify and build relationships with unsheltered individuals and families for the purpose of engagement and services.

- 7 Where will these services be provided?

- 8 How will you integrate this project with other programs serving homeless persons and with mainstream resources?

Emergency Solutions Grant 2017 - 2018 Application
STREET OUTREACH

- 9 Please describe the referral process for how clients are referred to your project. Please explain how your project is connected to the Coordinated Entry process of your service area.

Emergency Shelter (ES) Information (Six Pages)

This sheet should ONLY be completed if you are requesting ES funding!

1 Name of Project: **Jonesboro Homelessness Prevention**

2 Proposed ESG Emergency Shelter Program Budget:

Total Proposed Budget:*

\$ -

**Total will auto populate from lines below*

Shelter Funds Requested

Eligible Activities you propose to provide

ESSENTIAL SERVICES

Case Management:

Child Care:

Education Services:

*Employment Assistance
and Job Training:*

*Outpatient Health
Services*

Legal Services

Life Skills Training

Mental Health Services

*Substance Abuse
Treatment Services:*

Transportation:

*Services for Special
Populations*

Emergency Solutions Grant 2017 - 2018 Application
EMERGENCY SHELTER

SHELTER REHAB	<i>Shelter Funds Requested</i>	<i>Eligible Activities you propose to provide</i>
Shelter Rehab, Renovation or Conv		
SHELTER OPERATIONS		
<i>Maintenance</i>		
<i>Rent</i>		
<i>Security</i>		
<i>Fuel (propane, oil)</i>		
<i>Insurance</i>		
<i>Utilities</i>		
<i>Food</i>		
<i>Furnishings</i>		
<i>Equipment</i>		
<i>Supplies</i>		
<i>Hotel / Motel Vouchers</i>		

Emergency Solutions Grant 2017 - 2018 Application
EMERGENCY SHELTER

3 Numbers and Demographics to be served:

Please indicate the estimated unduplicated number anticipated to be served:

Number of homeless adults:	<input type="text"/>
Number of homeless children:	<input type="text"/>
Total number of homeless individuals:	<input type="text" value="0"/>
Total number of homeless families:	<input type="text"/>

Please indicate whether this program will specifically target any of the following populations:

- | | |
|--------------------------|-----------------------------------|
| <input type="checkbox"/> | Chronically homeless |
| <input type="checkbox"/> | Domestic Violence/Sexual Violence |
| <input type="checkbox"/> | Unaccompanied youth |
| <input type="checkbox"/> | Veterans |
| <input type="checkbox"/> | None of the above |

Please limit the length of your responses to the areas provided to enable DHS to view and score the response.

4 Describe the specific needs that your Emergency Shelter project will address, including the goals of the project.

5 Cite specific, local evidence of the needs for the services proposed.

6 Briefly describe the requirements for client entry into your program. Explain any requirements clients must meet to remain in your project.

Emergency Solutions Grant 2017 - 2018 Application
EMERGENCY SHELTER

- 7** Describe your agency's process for assisting clients to obtain and remain in permanent housing.

- 8** Explain your agency's strategy for ensuring that clients receive individualized assistance to best meet their needs for housing stability. Please describe the types and frequency of services provided.

- 9** Please explain your agency's methods for reducing the length of stay within your shelter.
Please describe the strategies your agency uses to reduce the length of time client's remain in homelessness.
Please include the average length of stay of your project during the most recent calendar year.

- 10** Discuss any diversion methods your agency utilizes during the initial intake process with clients.

Emergency Solutions Grant 2017 - 2018 Application
EMERGENCY SHELTER

- 11** Explain your agency's strategy for addressing client recidivism.

Describe the methods used to identify clients who have returned to homelessness and the services provided to those clients.

- 12** Describe your strategies for coordinating and integrating this project with other Homelessness Prevention programs and with mainstream resources.

- 13** Please describe the referral process for how clients are referred to your project. Please explain how your project is connected to the Coordinated Entry process of your service area.

- 14** Explain the steps your program takes to ensure that families seeking assistance are not separated or denied admission.

Emergency Solutions Grant 2017 - 2018 Application
EMERGENCY SHELTER

14 Has your shelter recently passed an ESG Minimum Habitability Standards for Emergency Shelters Inspection?

☐

If "YES," include the certified checklist with this application.

If "NO," obtain certified inspection prior to submitting this application (unless applying for Shelter Re-Hab).

Rapid Re-Housing (RRH) Information (Four Pages)

This sheet should ONLY be completed if you are requesting RRH funding!

1 Name of Project: **Jonesboro Homelessness Prevention**

2 Proposed ESG Rapid Re-Housing Program Budget:

Total Proposed Budget:* \$ _____ - **Total will auto populate from amounts below*

ESG Funds Requested

Eligible Activities proposed to provide

FINANCIAL ASSISTANCE

Application Fees:

Last Month's Rent:

Moving Costs:

Security Deposits:

Utility Deposits:

Utility Payments:

SERVICES

Credit Repair:

*Housing Search and
Placement:*

*Housing Stability
Case Management:*

Rapid Re-Housing Information

Legal Services:

Mediation:

RENTAL ASSISTANCE

Short-Term Rental
Assistance

Medium-Term Rental
Assistance

3 Numbers and Demographics to be served:

Please indicate the estimated unduplicated number anticipated to be served:

Number of homeless adults:

Number of homeless children:

Total number of homeless individuals:

Total number of homeless families:

Please indicate whether this program will specifically target any of the following populations:

☐

Chronically homeless

☐

Domestic Violence/Sexual Violence

☐

Unaccompanied youth

☐

Veterans

☐

None of the above

Please limit the length of your responses to the areas provided to enable DHS to view and score the response.

4 Please describe the specific needs that your Rapid Re-Housing project will address, including the goals of the project.

Rapid Re-Housing Information

- 5 Please provide evidence of the needs for the services proposed. Use local data.

- 6 Please describe the referral process for how clients are referred to your project. Please explain how your project is connected to the Coordinated Entry process of your service area.

- 7 Please explain any requirements clients must meet for project entry. Please explain any requirements clients must meet to remain in your project.

- 8 Please explain the strategy for targeting funds to those most at need within your service area. Explain the methods of outreach your agency will use to engage with these individuals or families.

Rapid Re-Housing Information

- 9 Please explain your agency's strategy for ensuring that clients receive individualized assistance to best meet their needs for housing stability. Please describe the types and frequency of services provided.

- 10 Please explain any limitations your agency has within the program, specifically addressing the length of time client can remain in the project and amount of assistance clients are able to receive.

- 11 Please describe your strategies for coordinating and integrating this project with other programs targeted to serving homeless persons and with mainstream resources for which program participants may be eligible.

Homelessness Prevention (HP) Information (Four Pages)

1 Name of Project: **Jonesboro Homelessness Prevention**

2 Proposed ESG Homelessness Prevention Program Budget:

Total Proposed Budget:*	\$	42,000.00	<i>*Total will auto populate from amounts below</i>
	<i>ESG Funds Requested</i>		<i>Eligible Activities proposed to provide</i>
FINANCIAL ASSISTANCE			
<i>Application Fees:</i>	\$	500.00	In cases where individuals are not able to stay in their current housing, these application fees are made available to assist 20 individuals to begin the search of housing required by landlords.
<i>Last Month's Rent:</i>	\$	10,000.00	The City will provide up to \$500.00 payments for 20 people that are moving into a new home. These funds will provide financial relief when moving to another home if staying in current housing is not an option.
<i>Moving Costs:</i>	\$	-	
<i>Security Deposits:</i>	\$	2,500.00	Many individuals and families are required to pay additional security deposits on the housing to ensure the landlords received their compensation of rent. The City will provide 10 applicants security deposits to remain in housing or to get new housing.
<i>Utility Deposits:</i>	\$	5,000.00	Some individuals or families may not be able to pay their electric, water or gas due to unforeseen circumstances. Many utility companies may require additional deposits for individuals or moving into new housing. The City will fund 20 individuals or families up to \$250.00.
<i>Utility Payments:</i>	\$	3,000.00	The City would provide 20 families or individuals utility payments up to \$150 if they are in danger of having their services disrupted due to non-payment.
SERVICES			
<i>Credit Repair:</i>	\$	1,000.00	This cost would cover any materials or travel cost associated in the delivery of the credit repair courses provided for program qualified individuals or families.
<i>Housing Search and Placement:</i>	\$	-	
<i>Housing Stability Case Management:</i>	\$	10,000.00	These funds will be used to ensure the individuals or families are monitored monthly after receiving services through this program provided by the City up to 12 months.

Homelessness Prevention Information

Legal Services:	\$	-	
Mediation:	\$	-	

RENTAL ASSISTANCE

Short-Term Rental Assistance	\$	10,000.00	These funds will provide up to \$900 for 3 months at a prorated rate with the first month at \$500, second month at \$250 and third month at \$150. The minimum assistance will be provided for 11 individuals and families.
Medium-Term Rental Assistance	\$	-	

3 Numbers and Demographics to be served:

Please indicate the estimated unduplicated number anticipated to be served:

Number of adults at-risk of homelessness:	20
Number of children at-risk of homelessness:	40
Total number of individuals at-risk of homelessness:	60
Total number of families at-risk of homelessness:	20

Please indicate whether this program will specifically target any of the following populations:

- ☐ Chronically homeless
- ☒ Domestic Violence/Sexual Violence
- ☒ Unaccompanied youth
- ☒ Veterans
- ☐ None of the above

Please limit the length of your responses to the areas provided to enable DHS to view and score the response.

4 Please describe specific needs that your Homelessness Prevention project will address, including the goals of the project.

The needs brought to the City's attention were many residents from the tri-county area had requested rental assistance, financial assistance to move into a new home when unforeseen circumstances had occurred that would cause homelessness to be the final result if funding was not available. Many individuals have had to make tough decisions between buying food, medicine or paying their utility bills. Quite often, the utilities were not paid thus causing greater need for this funding to ensure these individuals were not evicted because they did not have utilities connected at their residence.

Homelessness Prevention Information

- 5 Please provide evidence of the needs for the services proposed, including local data to the maximum extent possible.

According to local Census data provided in our CDBG Consolidated Plan, the vast majority of rental property is located in one of two low-income areas in Jonesboro. While the national standard for housing cost burden says that not more than 30% of income should be paid in housing cost, the 2010 American Fact Finder results show a direct correlation between income and percent of income paid in housing cost. For the 26.5% of Jonesboro families living on less than \$20,000 per year, 21.1% of them pay 38.6% of their income in housing costs. While 18.2% of our families earn between \$20,000 to \$34,999 annually, 8.5% of them pay more than 30% of their income in housing costs. According to the 2008-2012 CHAS data, 5,602 renters pay more than 30% of their income in housing cost, compared to 1,450 homeowners who pay more than 30% in housing cost. Additionally, 3,348 renter-households vs. 745-homeowners pay 50% or more of their income in housing cost. That's a total of 8950 renter-occupied households and 2,195 owner-occupied homes that are living with a housing cost burden.

Jonesboro also has 205 substandard renter-occupied units and 35 owner-occupied substandard units. Over 450 renter-occupied units are

- 6 Please describe the referral process for how clients are referred to your project. Please explain how your project is connected to the Coordinated Entry process of your service area.

The clients would come to the HUB to receive assistance based on the intake process during the initial stages of entry. Then staff members will "triage the client" recommending the proper course of action to address the need. After the coordinated entry assessment has been completed, the staff will gather the proper documentation for those individuals that qualify for rental and utility assistance.

- 7 Please explain any requirements clients must meet for project entry. Please explain any requirements clients must meet to remain in your project.

Client eligibility requirements would be based upon the HUD proof of income, eviction notices, utility shut off notices, or any unexpected expense that would cause the individual to lose their housing. These unanticipated expenses can be categorized as one time events (ie. car repairs, medicine, doctor's bills or between jobs) that would require assistance.

- 8 Please explain the strategy for targeting funds to those most at need within your service area. Explain the methods of outreach your agency will use to engage with these individuals or families.

Once eligibility requirements have been met, an caseworker will review the family/individual's monthly budget and identify the gaps to keep them in their existing homes. Because of our limited funding, the jurisdiction will focus on those individuals mostly likely to be saved from homelessness by receiving short-term assistance. Those individuals applying for the program will be assigned a caseworker to assist with budgeting, credit repair, ensuring housing affordable. The program will focus on individuals who have short episodes of 'potentially homelessness' versus those who have chronic episodes of 'potentially homelessness'. These individuals will be referred to other programs (within and/or outside) the jurisdiction's homeless initiative.

Homelessness Prevention Information

- 9 Please explain your agency's strategy for ensuring that clients receive individualized assistance to best meet their needs for housing stability. Please describe the types and frequency of services provided.

The caseworker-approach will ensure all clients receive the individualized assistance that best meets their needs. The caseworker will review the family/individual's monthly budget and identify the gaps that must be closed to keep them in their existing homes. Due to limited funding dollars, financial assistance will be limited to a total of three months over a 12 month period; however, caseworker management and assistance will be available up to twelve months or longer as needed. This extended time is to ensure that clients are better equipped to manage budgets, pay rent in a timely manner, and save fund for emergencies.

- 10 Please explain any limitations your agency has within the program, specifically addressing the length of time client can remain in the project and amount of assistance clients are able to receive.

The major limitation for the City of Jonesboro is the limited funding available for this program. Even through the City has the Continuum of Care and CDBG programs through HUD; we still struggle with limited amount of funds available for this program. In our proposed funding request, the client would receive three months of financial assistance and twelve months of services through case management. The financial assistance could be used consecutively or in three one-month increments within a one-year period. Regarding the case management component, the client would receive monthly services of credit repair and household budgeting practices to ensure the client have housing stability for a year.

- 11 Please describe your strategies for coordinating and integrating this project with other programs targeted to serving homeless persons and with mainstream resources for which program participants may be eligible.

The newly openend HUB (Helping Underserved Belong) will serve as resource and referral center. The HUB isw the vision of the Mayors Taskforce to End Homelessness in the Jonesboro Metropolitan area. The Taskforce/HUB is made up of agencies whose mission focuses on homelessness and homeless prevention. There are also a number of passionate volunteers who donate their time and resources to serving the homeless population in Northeast Arkansas. When a client enters the HUB, they generally have specific requests and/or needs (i.e. birth certificate or ID, assistance with SSI or SSDI, transportation etc) However, we go a few steps further to determine other needs or assistance that we may provide. Based on the data gathered, individuals may or may not be referred to counseling, dental/medical appointments, job training, etc. The great thing about our coordinated entry process, is that many of these agencies provide on-site staff, volunteers, and resources at the HUB location on a weekly basis providing those services without the individual having to leave the office. These clients are also provide resources and referrals for mainstream resources as needed (i.e. SNAP, Affordable Healthcare, Section 8, etc.). Free bus passes are available for those who need transportation to appointments.

Homeless Management Information System (or Comparable) Database (HMIS) (One Page)

\$1,000 in HMIS funding has automatically been applied to this project's budget!

1 Name of Project: **Jonesboro Homelessness Prevention**

2 Proposed ESG HMIS/Comparable Database Program Budget:

Total Proposed Budget* \$ **1,000.00** **There is a \$1,000 cap on this line!*

Please limit the length of your responses to the areas provided to enable DHS to view and score the response.

3 Please explain your current and projected data collection needs:

The current data collection performed at the HUB is captured in Microsoft Excel however once the City implements the Continuum of Care Program, we expect to transfer our data in the HMIS system. It is imperative for the City to have a formalized process in place that will capture all the clients information and track the funding for each person while ensuring no duplication of services have been performed. This will allow the City to streamline the processes while providing efficiency and transparency for HUD and DHS.

4 Please identify your current data collection system and the extent to which you use it:

As stated in question 3, the City is currently using Microsoft Excel to track the individuals coming into the HUB for service referrals. Again, we are aware of the need for a formalized program to monitor the clients' services and funds who are involved in our homeless programs. The HMIS program would be used on a weekly basis during the operation hours of the HUB.

5 Please explain how your agency ensures data quality and integrity:

In the Grants Department, the Community Service Manager would enter the data within the spreadsheet or software program for the clients services and funds utilized for the week. After the data is entered, the Grants Administrator will review the paper documentation with the software to ensure the data is accurate for the week.

6 Please explain your agency's policies for data collection and entering client data into an HMIS/Comparable Database.

The City adheres to all federal, state and local regulation as they pertains to data collection and entry into any database used for grant reporting purposes. The regulations require the staff are trained on the software prior to entering the data into the system. Once training has been completed, the requirements of the program are clearly defined to ensure eligible has been met for entrance into the program. Then the staff are tasked to ensure the clients records are secure via private network computer files or in a locked file cabinet. The client information will remain on file for five years after the grant has ended.

Administrative Costs Information (One Page)

\$500 in ADMIN funding has automatically been applied to this project's budget!

1 Name of Project: **Jonesboro Homelessness Prevention**

2 Proposed Administrative Budget:

Total Proposed Budget* \$ **500.00** **There is a \$500 cap on this line!*

Please limit the length of your responses to the areas provided to enable DHS to view and score the response.

3 Please explain your Administrative budget needs:

These funds will be used to cover any travel expenses for staff attending ESG and CoC meetings in Little Rock in accordance of the requirements prescribed by the granting agencies. In addition to the travel, these funds will cover any postage or office supplies for the delivery of the program's activities.

Project Narrative (Up to three pages)

1 Project Name: **Jonesboro Homelessness Prevention**

In your own words, please take this opportunity to tell us why the proposed project is needed in your community, why you feel that you are the best applicant to meet your community's needs, what experience your agency has in performing this type of project, and what will happen in your community if this project is not funded.

If you received ESG funding in a previous year, give concrete examples of outcomes achieved. You may take up to three pages to answer this question.

Please prepare your narrative as a separate typed or word-processed document.

Use Times New Roman, 12 font, to assist in readability for the reviewers/scorers, and do not exceed three single-sided pages.

Submit the Narrative as an external attachment to the printed application, and also electronically as an emailed PDF file with the other required PDF submissions.

YES
NO

YES
NO
N/A

YES
N/A

Arkansas
Ashley
Baxter
Benton
Boone
Bradley
Calhoun
Carroll
Chicot
Clark
Clay
Cleburne
Cleveland
Columbia
Conway
Craighead
Crawford
Crittenden
Cross
Dallas
Desha
Drew
Faulkner
Franklin
Fulton
Garland
Grant
Greene
Hempstead
Hot Spring
Howard
Independence
Izard
Jackson
Jefferson
Johnson
Lafayette
Lawrence
Lee
Lincoln
Little River
Logan
Lonoke
Madison
Marion
Miller

Mississippi
Monroe
Montgomery
Nevada
Newton
Ouachita
Perry
Phillips
Pike
Poinsett
Polk
Pope
Prairie
Pulaski
Randolph
Saline
Scott
Searcy
Sebastian
Sevier
Sharp
St. Francis
Stone
Union
Van Buren
Washington
White
Woodruff
Yell

Other Non-ESG HUD Funds
Other Federal Funds
State Government
Local Government
Private Funds
Other
Fees
Program Income

Central Arkansas Team Care for the Homeless (CATCH)
Fayetteville/Northwest Arkansas
Delta Hills CoC
SOAR
Old Fort Homeless Coalition
HOPE CoC
AR Balance of State

Jonesboro Homeless Prevention Project

Presently, no comprehensive system of care has been created within the Northeast Arkansas area that meets the needs of our most vulnerable population.

Homelessness or near homelessness is becoming a challenge in Northeast Arkansas. In January 2015, the Mayor appointed a Homeless Taskforce to end Homelessness. The primary goal of the taskforce is to develop a long-term strategic plan for ending homelessness. However, the taskforce was determined to attend to the immediate needs of the homeless. To that end, the Taskforce has worked together to provide for the most immediate needs of the homeless, and has developed a resource brochure for those serving the homeless as well as the near homeless through a telephone hotline that puts those in touch with the appropriate services. The Taskforce has been meeting bi-monthly for over a year, sharing strategies, benchmarks, and best practices for serving these populations.

On January 24, 2017, the Northeast Arkansas Homeless Coalition conducted a regional Point In time (PIT) count in Craighead, Greene, and Poinsett Counties. This count measures unsheltered homelessness as required by the Department of Housing and Urban Development (HUD). However, most service providers believe, based on their work, we probably captured about one-half of the homeless population in Jonesboro and Northeast Arkansas.

The results of the Coalition count was as follows:

Unsheltered Greene County	24
Sheltered Greene County	40
Unsheltered Craighead County	21
Sheltered Craighead County	37
Unsheltered Poinsett County	0
Sheltered Poinsett County	16
TOTAL Homeless	138

In 2017, the coalition count decreased slightly from 140 to 138. However, the Jonesboro count increased by 12, that made the total Craighead count 58. That is an increase of 12.6% over 2016. Although these numbers do not represent a homeless crisis, we are well aware that a continual increase of 12.6% per year in our homeless population will put us at a homeless crisis within a few years.

Additionally, the City has one homeless shelter, the Salvation Army. The Salvation Army has 15 beds for males, five beds for females, and only two family rooms. The shelter stays full and we depend on our neighbors in Greene, Poinsett and Mississippi counties to help house our homeless. Area churches also provide 1-2 nights lodging when possible.

With this increase in homelessness and the lack of shelter beds, the jurisdiction recognizes the need to develop and implement a strong coordinated entry system that prevents families and individuals from becoming homeless and having to deal with a system that is not equipped to assist them.

The Jonesboro Grants and Community Development Department would be the best fit for this program since we have been assisting the impoverished areas of the city through CDBG funding for the last 23 years. Furthermore, we have established a center called the HUB that acts as a “one stop arena” for the homeless and others to obtain services to meet their current basic needs. This program would fill the gap for those individuals and/or families that would be in danger of losing their existing housing. The City has heavily promoted the homeless programs evolved from the Homeless Taskforce for over two years. We hope to continue these programs through federal, state and private contributions and partners to end the homelessness in the tri-county area.

Again, the City has been performing community development projects for over 20 years and has had continuum of care funds for 10 of the 23 years. Even after the City no longer had its continuum of care funds, the City continued to address the homelessness issue within the city limits. In 2014, the city officials realized the homeless problem was not only a “city issue” but also a “regional issue” that had direct impact on our surrounding counties because of the lack of services available. The formation of the Homeless Taskforce brought a serious look and solution to a crisis that had plagued the tri-county area. There has been strong support throughout the counties to eradicate homelessness in the next 10 to 15 years.

The residents of the tri-county area have proven how resourceful and big their hearts are. If this project is not funded, we will continue to move forward as we have in the past—slowly, but moving nonetheless. The City plans to allocate a portion of our CDBG funds to our homeless/homeless prevention initiative, but the larger percentage of that will go toward housing those who are already homeless and providing homeowner housing rehabilitation for those who are fortunate enough to own their home.

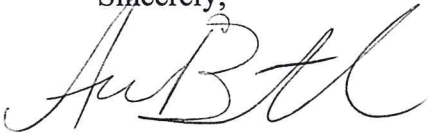
We will continue to do as many other cities are forced to do—put a temporary fix on the never-ending cycle of homelessness.

Arkansas Balance of State

To whom it may concern,

This letter is to certify that City of Jonesboro is an active member of the Arkansas Balance of State. They are a part of the Northeast Arkansas Continuum of Care and have participated in General Meetings, meetings with that coalition, and in the annual Homeless Census as required Arkansas Balance of State and continuum of care guidelines.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Audra Butler', written in black ink.

Audra Butler

President, Arkansas Balance of State Board of Directors

CERTIFICATION OF LOCAL GOVERNMENT APPROVAL
FOR NONPROFIT ORGANIZATIONS
RECEIVING ESG FUNDS FROM STATE RECIPIENTS

I, Harold Perrin, Mayor, duly authorized to act on behalf of the City of Jonesboro, hereby approve the following emergency shelter activities proposed by Grants and Community Development Department for the City of Jonesboro, which are to be located in the City of Jonesboro HUB:

By: _____
Signature and Date

Harold Perrin
Typed or Written Name of Signatory Local Official

Mayor
Title

Note: This certification does NOT need to be completed annually for the same emergency shelter activities funded in the same location as the previous year. The State only needs to document that it has offered the local government the opportunity to withdraw its previous approval.

CITY OF JONESBORO, ARKANSAS
FEDERAL GRANTS
AUDITED FINANCIAL STATEMENTS
For the Year Ended December 31, 2015

Thomas, Speight & Noble
Certified Public Accountants
2210 Fowler Avenue
Jonesboro, AR 72401
(870) 932-5858

City of Jonesboro, Arkansas

Federal Grants

Audited Financial Statements

For the Year Ended December 31, 2015

CONTENTS

	<u>Pages</u>
INDEPENDENT AUDITORS' REPORT	1-2
FINANCIAL STATEMENTS:	
Combined Statement of Net Position – All Fund Types and Account Groups	3
Statement of Revenues, Expenses and Changes in Net Position	4
Notes to the Financial Statements	5-9
Schedule of Expenditures of Federal Awards	10-11
Notes to the Schedule of Expenditures of Federal Awards	12
 INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	 13-14
 INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE	 15-16
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS	 17



THOMAS, SPEIGHT & NOBLE
2210 FOWLER AVENUE, JONESBORO, AR 72401 (870) 932-5858

A PROFESSIONAL ASSOCIATION OF CERTIFIED PUBLIC ACCOUNTANTS
MEMBER OF THE PRIVATE COMPANIES PRACTICE SECTION OF THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

To the City Council
City of Jonesboro, Arkansas

Report on the Financial Statements

We have audited the accompanying financial statements of the federal grant funds of the City of Jonesboro, Arkansas, as of and for the year ended December 31, 2015, and the related notes to the financial statements which collectively comprise the federal grant funds of the City of Jonesboro, Arkansas' financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

2210 FOWLER AVENUE
PO BOX 1767
JONESBORO, AR 72403-6721
870-932-5858
FAX 870-932-2030

420 WEST WALNUT
PO BOX 205
BLYTHEVILLE, AR 72316
870-762-5831
FAX 870-762-5853

1400 WEST KEISER
PO BOX 644
OSCEOLA, AR 72570
870-563-2638
FAX 870-563-3794

915 TOWNSEND DRIVE
PO BOX 700
POCAHONTAS, AR 72455
870-892-2575
FAX 870-892-2576

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position and the expenditures of federal awards of the federal grant funds of the City of Jonesboro, Arkansas for the year ended December 31, 2015, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated July 28, 2016 on our consideration of the City of Jonesboro, Arkansas, federal grant funds' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City of Jonesboro, Arkansas, federal grant funds' internal control over financial reporting and compliance.

Thomas, Speight & Noble, CPAs

Thomas, Speight & Noble, CPAs
Jonesboro, Arkansas
July 28, 2016

City of Jonesboro, Arkansas
Federal Grants
Combined Statement of Net Position - All Fund Types and Account Groups
December 31, 2015

	<u>Governmental Fund Types</u>	<u>Account Group</u>	<u>Memorandum</u>
	<u>Special Revenues</u>	<u>General Fixed Assets</u>	<u>Total Only</u>
Assets			
Accounts receivable - other governments	\$ 124,024		\$ 124,024
Property, plant and equipment		\$ 2,948,944	2,948,944
Total Assets	<u>\$ 124,024</u>	<u>\$ 2,948,944</u>	<u>\$ 3,072,968</u>
Liabilities and Net Position			
Due to general fund	<u>\$ 124,024</u>		<u>\$ 124,024</u>
Total Liabilities	<u>124,024</u>		<u>124,024</u>
Net Position			
Net investment in property, plant and equipment		<u>\$ 2,948,944</u>	<u>\$ 2,948,944</u>
Total Liabilities and Net Position	<u>\$ 124,024</u>	<u>\$ 2,948,944</u>	<u>\$ 3,072,968</u>

The accompanying notes are an integral part of the financial statements.

City of Jonesboro, Arkansas
Federal Grants
Statement of Revenues, Expenses, and Changes in Net Position
For the Year Ended December 31, 2015

	Governmental Fund Types
Revenue	
Grant revenues	\$ 3,270,501
Total Revenue	3,270,501
Expenses	
Grant program expenses	3,270,501
Total Expenses	3,270,501
Excess Revenue Over Expenses	-
Net Position, Beginning of Year	-
Net Position, End of Year	\$ -

The accompanying notes are an integral part of the financial statements.

City of Jonesboro, Arkansas
Federal Grant
Notes to the Financial Statements
December 31, 2015

NOTE 1: Organization and Summary of Significant Accounting Principles

Nature of Operations

The entities on which these financial statements report are federal grant funds of the City of Jonesboro, Arkansas. The grants are the U.S. Department of Housing and Urban Development , Community Development Block Grants; the U.S. Department of Justice – Bulletproof Vest Partnership Program, Public Safety Partnership and Community Policing Grants, Missing and Exploited Children MEC Program; U.S. Department of Transportation – Federal Transit Formula Grants, Bus and Bus Facilities Program, Federal-Aid Highway Program, Job Access and Reverse Commute Program, Metropolitan Transportation and Planning and Non-Metropolitan Planning and Research, State and Community Highway Safety, National Priority Safety Programs; and the U.S. Department of Commerce – Investments for Public Works and Economic Development Facilities.

Under the U.S. Department of Housing and Urban Development Community Development Block Grants, the City was provided funds to develop viable urban communities by providing decent housing, a suitable living environment, and expand economic opportunities, primarily for persons of low and moderate income.

The U.S. Department of Justice Bulletproof Vest Partnership Program funding is to protect the lives of law enforcement by helping state and local law enforcement agencies provide officers with armored vests. The Public Safety Partnership and Community Policing Grants are to advance the practice of community policing as an effective strategy in communities' efforts to improve public safety. These grants address the issue of school based policing through funding salaries of school resource officers. The Missing and Exploited Children MEC Program coordinates Federal missing and exploited children activities and support research, training, technical assistance, and demonstration programs to enhance the overall response to missing children and their families.

Federal Transit Formula Grants provide funding to assist in financing the planning, acquisition, construction, preventative maintenance, and improvement of facilities and equipment in public transportation services. Operating expenses are also eligible under this program in urbanized areas with populations of less than 200,000 and, under some limited exceptions, to some urbanized areas with populations of 200,000 and above. These funds were used for the Jonesboro Economical Transit System (JETS) Program.

The Bus and Bus Facilities Program provides financial assistance to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. The City received two buses under this program during 2015 as a noncash award.

City of Jonesboro, Arkansas
Federal Grant
Notes to the Financial Statements
December 31, 2015

NOTE 1: Organization and Summary of Significant Accounting Principles (Continued)

The Federal-Aid Highway Program helps state departments of transportation to plan, construct, and preserve the National Highway System, an integrated, interconnected transportation system important to interstate commerce and travel; for transportation movements to Federal-aid highways and to bridges on all public roads; to foster safe highway design; to replace or rehabilitate deficient or obsolete bridges and to preserve bridges that are still in good condition; and to provide for other special purposes. This program was funded by the Arkansas Highway and Transportation Scenic Byways Grant and was used for the Crowley's Ridge Parkway; Craighead Forest Park Trail.

The Job Access and Reverse Commute Program provides funding to develop transportation services to connect welfare recipients and low-income persons to employment and support services.

The Metropolitan Transportation and Planning and Non-Metropolitan Planning and Research grant provides funding for activities which may include preparation of transportation plans including transportation improvement programs and management systems; studies related to transportation management, operations, capital requirements, and economic feasibility; evaluation of previously funded capital projects; and other related activities in preparation for the construction, acquisition, or improved operation of transportation systems, facilities, and equipment.

The State and Community Highway Safety grant provides a coordinated safety program to reduce traffic crashes, deaths, injuries, and property damage. The National Priority Safety Programs grant addresses priorities for reducing highway deaths and injuries through occupant protection programs, state traffic safety information system improvements, impaired driving countermeasures, passage of effective laws to reduce distracted driving, implementation of motorcyclist safety programs, and the implementation of graduated driving licensing laws.

The U.S. Department of Commerce Investments for Public Works and Economic Development Facilities program supports the construction or rehabilitation of essential public infrastructure and facilities necessary to generate or retain private sector jobs and investments, attract private sector capital, and promote regional competitiveness, innovation, and entrepreneurship, including investments that expand and upgrade infrastructure to attract new industry, support technology-led development, accelerate new business development, and enhance the ability of regions to capitalize on opportunities prevented by free trade.

City of Jonesboro, Arkansas
Federal Grant
Notes to the Financial Statements
December 31, 2015

NOTE 1: Organization and Summary of Significant Accounting Principles (Continued)

Financial Reporting Entity

The reporting entity is the federal grant funds of the City of Jonesboro, a primary government. As required by accounting principles generally accepted in the U.S., these financial statements present financial position and results of operations of the federal grant funds included herewith. This report does not include all funds, account groups, and programs, which are controlled by the entity's governing body. Other activities, funds, account groups, and programs are included the government wide audit conducted by the State of Arkansas Division of Legislative Audit.

Fund Accounting

The accounts of the entity are organized on the basis of funds or account groups, each of which are considered to be a separate accounting unit. The operations of each fund are reported as a separate set of self-balancing accounts which are comprised of each fund's assets, liabilities, net position, revenues, and expenditures or expenses, as appropriate. Resources are allocated to and for individual funds based upon the purposes for which they are to be spent and the funds are grouped, in the financial statements in this report, into one fund type (governmental) category, special revenue funds. The special revenue fund is used to account for federal grant funds expended by the City of Jonesboro, Arkansas.

Memorandum Totals Only

The total column on the combined financial statement is provided to aggregate the statement amounts by fund type and account group. The "memorandum only" total is not comparable to a consolidation and does not present consolidated financial information.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. Because of the inherent uncertainties in estimating costs, it is at least reasonably possible that the estimates used will change within the near term.

City of Jonesboro, Arkansas
Federal Grant
Notes to the Financial Statements
December 31, 2015

Note 2: Accounts Receivable – Other Governments

At December 31, 2015, accounts receivable – other governments consisted of the following:

U.S. Department of Transportation - Federal Transit Formula Grants	\$ 20,776
U.S. Department of Transportation - Federal-Aid Highway Program	16,534
U.S. Department of Transportation - National Priority Safety Program	4,655
U.S. Department of Transportation - Metropolitan Planning and Non-Metropolitan Planning and Research	17,937
U.S. Department of Transportation - Job Access and Reverse Commute Program	19,169
U.S. Department of Justice - Public Safety Partnership and Community Policing Grants	35,763
U.S. Department of Justice - Missing and Exploited Children MEC Program	9,190
	<u>\$ 124,024</u>

Note 3: Fixed Assets

Fixed assets used in governmental fund type operations are accounted for in the General Fixed Assets Account Group. No depreciation expense has been provided. All property, plant and equipment are valued at historical costs. The General Fixed Assets Account Group is not a fund. It is only concerned with the measurement of financial position and is not involved with measurement of results of operations.

A schedule of changes in fixed assets is as follows:

	Balance 1/1/2015	Additions	Retirements	Balance 12/31/2015
Autos	\$ 741,914	\$ 88,302	\$ 216,283	\$ 613,933
Office furniture and equipment	458,303	51,285	-	509,588
Buildings	699,067	1,126,356	-	1,825,423
	<u>\$ 1,899,284</u>	<u>\$ 1,265,943</u>	<u>\$ 216,283</u>	<u>\$ 2,948,944</u>

City of Jonesboro, Arkansas
Federal Grant
Notes to the Financial Statements
December 31, 2015

Note 4: Contingencies

The City is subject to possible examinations with respect to these grants made by regulators who determine compliance with terms, conditions, laws and regulations governing the grants. Any examinations made may result in required refunds by the City to the grantor.

Note 5: Date of Management Review

Subsequent events have been evaluated through July 28, 2016, which is the date the financial statements were available to be issued.

City of Jonesboro, Arkansas
Federal Grants
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2015

Federal Grantor/Pass-through Grantor/Program or Cluster Title	Federal CFDA Number	Agency or Pass-through Entity Identifying Number	Federal Expenditures
U.S. Department of Housing and Urban Development			
Direct Program:			
Community Development Block Grants	14.218	B-14-MC-05-0012 B-15-MC-05-0012	\$ 500,109
U.S. Department of Transportation			
Direct Programs:			
Federal Transit Cluster:			
Federal Transit Formula Grants	20.507		1,863,826
Bus and Bus Facilities Formula Program	20.526		88,302
Total Federal Transit Cluster			1,952,128
Pass-through programs from:			
Arkansas Highway and Transportation Department			
Federal-Aid Highway Program	20.205	100728; 100821	276,646
Job Access and Reverse Commute Program	20.516	AR-37X-14 AR-37X-13	62,239
Metropolitan Transportation and Planning and Non-Metropolitan Planning and Research	20.505	AR-81-X019 AR-81-X020	158,119
Pass-through programs from:			
Arkansas State Police			
State and Community Highway Safety	20.600	OP-2016-03-02-16 SE-2016-13-01-16 OP-2015-03-02-16 SE-2015-13-01-16	22,249
National Priority Safety Programs	20.616	M5X-2016-05-06-16 M5X-2015-05-06-16 M8DDLE-2015-08-02-16	2,774
Total U.S. Department of Transportation			2,474,155

The accompanying notes are an integral part of the financial statements.

City of Jonesboro, Arkansas
Federal Grants
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2015

Federal Grantor/Pass-through Grantor/Program or Cluster Title	Federal CFDA Number	Agency or Pass-through Entity Identifying Number	Federal Expenditures
U.S. Department of Commerce			
Direct Program:			
Investments for Public Works and Economic Development Facilities	11.300	08-01-00349	\$ 114,870
U.S. Department of Justice			
Direct Programs:			
Bulletproof Vest Partnership Program	16.607		13,355
Public Safety Partnership and Community Policing Grants	16.710		137,492
Pass-through program from:			
Arkansas State Police			
Missing and Exploited Children MEC Program	16.543	ICAC13-C1-07 ICAC13-C2-07	30,520
Total U.S. Department of Justice			181,367
Total expenditures of federal awards			\$ 3,270,501

The accompanying notes are an integral part of the financial statements.

City of Jonesboro, Arkansas
Federal Grant
Notes to the Schedule of Expenditures of Federal Awards
December 31, 2015

NOTE 1: Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of the City of Jonesboro, Arkansas under programs of the federal government for the year ended December 31, 2015. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City of Jonesboro, Arkansas, it is not intended to and does not present the financial position and changes in net position of the City of Jonesboro, Arkansas.

NOTE 2: Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

The City of Jonesboro, Arkansas has elected to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.



THOMAS, SPEIGHT & NOBLE

2210 FOWLER AVENUE, JONESBORO, AR 72401 (870) 932-5858

A PROFESSIONAL ASSOCIATION OF CERTIFIED PUBLIC ACCOUNTANTS

MEMBER OF THE PRIVATE COMPANIES PRACTICE SECTION OF THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING
STANDARDS*

To the City Council
City of Jonesboro, Arkansas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the federal grant funds of the City of Jonesboro, Arkansas, as of and for the year ended December 31, 2015, and the related notes to the financial statements, and have issued our report thereon dated July 28, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Jonesboro, Arkansas, federal grant funds' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Jonesboro, Arkansas, federal grant funds' internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Jonesboro, Arkansas, federal grant funds' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Jonesboro, Arkansas, federal grant funds' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and

2210 FOWLER AVENUE
PO Box 1767
JONESBORO, AR 72403-6721
870-932-5858
FAX 870-932-2030

420 West Walnut
PO Box 205
Blytheville, AR 72316
870-762-5831
FAX 870-762-5833

1400 West Keiser
PO Box 644
OSCEOLA, AR 72570
870-563-2638
FAX 870-563-3794

915 TOWNSEND DRIVE
PO Box 700
POCAHONTAS, AR 72455
870-892-2575
FAX 870-892-2576

accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Thomas, Speight & Noble, CPAs

Thomas, Speight & Noble, CPAs
Jonesboro, Arkansas
July 28, 2016



THOMAS, SPEIGHT & NOBLE

2210 FOWLER AVENUE, JONESBORO, AR 72401 (870) 932-5858

A PROFESSIONAL ASSOCIATION OF CERTIFIED PUBLIC ACCOUNTANTS

MEMBER OF THE PRIVATE COMPANIES PRACTICE SECTION OF THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE

To the City Council
City of Jonesboro, Arkansas

Report on Compliance for Each Major Federal Program

We have audited the City of Jonesboro, Arkansas, federal grant funds' compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City of Jonesboro, Arkansas' major federal programs for the year ended December 31, 2015.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to its programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the City of Jonesboro, Arkansas, federal grant funds' major federal programs based on our audit of the types of compliance requirements referred to above.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Jonesboro, Arkansas, federal grant funds' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance each major federal audit program. However our audit does not provide a legal determination of the City of Jonesboro, Arkansas, federal grant funds' compliance.

Opinion on Compliance for Each Major Program

In our opinion, the City of Jonesboro, Arkansas, federal grant funds complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2015.

2210 FOWLER AVENUE
PO Box 1767
JONESBORO, AR 72403-6721
870-932-5858
FAX 870-932-2030

420 WEST WALNUT
PO Box 205
BLYTHEVILLE, AR 72316
870-762-5831
FAX 870-762-5833

1400 WEST KEISER
PO Box 644
OSCEOLA, AR 72570
870-563-2638
FAX 870-563-3794

915 TOWNSEND DRIVE
PO Box 700
POCAHONTAS, AR 72455
870-892-2575
FAX 870-892-2576

Management of the City of Jonesboro, Arkansas federal grant funds is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Jonesboro, Arkansas, federal grant funds' internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Jonesboro, Arkansas, federal grant funds' internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Thomas, Speight & Noble, CPAs

Thomas, Speight & Noble, CPAs
Jonesboro, Arkansas
July 28, 2016

City of Jonesboro, Arkansas
Federal Grants
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2015

Summary of Auditors' Results

1. The auditors' report expresses an unmodified opinion on whether the financial statements of the City of Jonesboro, Arkansas' federal grant funds were in accordance with GAAP.
2. No significant deficiencies relating to the audit of the financial statement are reported in the Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* . No material weaknesses are reported.
3. No instances of noncompliance material to the financial statement of the City of Jonesboro, Arkansas', federal grant funds which would be required to be reported in accordance with *Government Auditing Standards* were disclosed during the audit.
4. No significant deficiencies in internal control over major federal award programs disclosed during the audit is reported in the Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance. No material weaknesses are reported.
5. The auditors' report on compliance for the major federal award programs for the City of Jonesboro, Arkansas' federal grant funds expresses an unmodified opinion on all major federal programs.
6. No audit findings relative to the major federal award programs for the federal grant funds of the City of Jonesboro, Arkansas were disclosed during the audit.
7. The programs tested as major programs include:
 - Federal Transit Cluster
 - Federal Transit Formula Grants - 20.507
 - Bus and Bus Facilities Formula Program - 20.526
8. The threshold used for distinguishing between Type A and B programs was \$750,000.
9. The City of Jonesboro, Arkansas' federal grant funds was determined to be a low-risk auditee.